

Didmarton Parish Council

Didmarton Parish Council Meeting

Draft Minutes

7.30pm Tuesday 7th July 2026 at Didmarton Village Hall.

Website – www.didmartonparishcouncil.gov.uk

Email – clerk@didmartonparishcouncil.gov.uk

Meeting commenced at 7.35pm

Present - Councillors; A. Darbyshire, J. Hammond, H. Turner, W. Green. Clerk Mr. S. Hale.

- 26.112 Council resolved to elect W. Green as chairperson.
- 26.113 Council resolved to elect S. Hewlett as a vice-chairperson.
- 26.114 Public participation – no members of the public present.
- 26.115 Apologies for absence accepted from Cllr. Hardy & Hewlett. Resignation has been submitted by H. White. Clerk to instigate replacement process.
- 26.116 There were no declarations of interest.
- 26.117 Council resolved to approve the minutes of 5th May 2026.
- 26.118 Council noted the last County Councillor's report which has been published.
- 26.119 Council noted the last District Councillor's report which has been published.

Finance

- 26.120 Council noted that all year-end AGAR documentation was completed and published.
- 26.121 Council noted the External Auditor has accepted the AGAR Certificate of Exemption.
- 26.122 Council noted there were no requests from members of the public to exercise their rights to records inspection, as advertised between Wednesday 3 June to Tuesday 14th July 2026 inclusive.
- 26.123 Council noted that insurance has been reviewed and renewed with Zurich.
- 26.124 Council noted that a grant of £750 has been made to the PCC to assist with grass cutting costs.
- 26.125 Council considered transferring money from the Community Account to the Instant Access Savings Account and resolved to delegate transfer responsibility to the clerk / RFO as and when required.
- 26.126 Council noted internal controls and bank reconciliation from 24th April 2026 to 30th June 2026 as completed by the clerk and Cllr. Turner. All councillors had opportunity to view invoices and bank statements and the cashbook in the online folder.

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30/06/2026 **Date of Reconciliation**

01/04/2026 OPENING BALANCE £22,215.99

INCOME TO DATE £10,709.45

LESS TOTAL EXPENDITURE TO DATE £3,701.86

FUND BALANCE **£29,223.58**

REPRESENTED BY:

LLOYDS TREASURERS ACCOUNT £16,977.06

LLOYDS SAVINGS ACCOUNT £12,246.52

LLOYDS ACCOUNTS BALANCE **£29,223.58**

26.127 Council noted that a VAT reclaim of £440.04 has been received from HMRC

26.128 Council reviewed the banking mandate and resolve to remove Cllr White following his resignation.

26.129 Council resolved to ratify payments and noted receipts as follows.

Date	Receipts	Amount
28/04/2026	HMRC VAT refund	£440.04
11/05/2026	Interest	£5.36
09/06/2026	Interest	£4.86

Date	Payment	Net	VAT	Gross
29/04/2026	GALC subscription	£132.54	£0.00	£132.54
	Hathaway Gardenscapes	£139.58	£27.92	£167.50
	Zurich Insurance	£496.43	£0.00	£496.43
11/05/2026	HugoFox email hosting	£2.49	£0.50	£2.99
12/05/2026	Didmarton PCC - grass cutting grant	£750.00	£0.00	£750.00
18/05/2026	Lloyds banking charges	£4.25	£0.00	£4.25
02/06/2026	Hathaway Gardenscapes	£139.58	£27.92	£167.50
	W&W Memorials - balance for cleaning memorial	£125.00	£25.00	£150.00
11/06/2026	HugoFox email hosting	£2.49	£0.50	£2.99
16/06/2026	Lloyds banking charges	£4.25	£0.00	£4.25
24/06/2026	DVHCC Room Hire	£25.00	£0.00	£25.00
	PATA Payroll	£21.95	£0.00	£21.95

Policies and Procedures

26.130 GPOC Eligibility – council considered the update from the clerk.

26.131 Councillors reminded of the 6-month disqualification rule in relation to attendance at meetings or submission of apologies.

26.132 Council resolved to readopt The Code of Conduct with no changes.

Planning - Council considered and resolved as appropriate.

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- 26.133 Reference 25/04066/LBC *
- Application Validated Tue 23 Dec 2025
- Oak House, The Street, Didmarton.
- Repairs to front railings and stone plinth, masonry to ground floor bay window and corner of building (adjoining railings), timber bay window frame, roof to bay window
- Status Permitted
-
- 26.134 Reference 26/01055/TCONR
- Application Validated Mon 30 Mar 2026
- 16 The Street, Didmarton, GL9 1DS
- T1 Yew Tree (*Taxus Baccata*). We are requesting permission to remove. located within the conservation area in Didmarton, along The Street. The tree has grown substantially and has become problematic for several reasons:
- Proximity to Building: The tree is too close to the building, posing a risk to the foundation and structure due to its root system.
- Damage to Stone Wall: The roots and trunk are exerting pressure on the adjacent stone wall, threatening its integrity and character.
- Safety Concerns: The tree's height and rapid growth pose safety hazards, especially in adverse weather conditions.
- Unsuitable Species: *Leylandii* is ill-suited to this location due to its growth patterns and eventual size.
- Conclusion: Removing the Yew tree is necessary to protect the building and wall, ensure safety, and maintain the conservation area's historical value
- Status No Objection
-
- 26.135 Reference 26/01183/AGFO
- Application Validated Tue 14 Apr 2026
- Glebe Barn Farm Didmarton Badminton Gloucestershire GL9 1DX
- Prior notification for the erection of grain storage barn
- Status Decided – Prior approval not required
-
- 26.136 Reference 26/01452/FUL *
- Application Validated Thu 14 May 2026
- 5 St Arilds Road Didmarton Badminton Gloucestershire GL9 1DP
- Erection of two-storey side extension with associated works. Demolition of existing side extension
- Status Awaiting decision
-
- 26.137 Reference 26/01906/TCONR*
- Application Validated Mon 22 Jun 2026
- Tithe Barn, The Street, Didmarton. GL9 1DT
- T1 - Cypress tree that is growing over a pond, between a septic tank and a stone wall, to be removed
- Status Awaiting decision

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26.138 Reference 26/01862/FUL*
Application Validated Wed 17 Jun 2026
Paynes Barn, Saddlewood, Leighterton, GL8 8UQ
Change of use from holiday let accommodation to annexe ancillary to main dwelling
and associated works
Status Awaiting decision

26.139 Council noted there were no applications received since circulation of the agenda.

Assets

26.138 **Defibrillator article for the Dyddi** – Cllr. Darbyshire has prepared an article and will submit to the Dyddi.

26.139 **Defibrillator Guardians** – Council noted that Councillors Turner and Hardy are now registered as defibrillator guardians, and will undertake monthly checks when there is no meeting (clerk does meeting month checks).

26.140 **Joyces Pool Plaque polishing and reinstallation** – Following his resignation, Mr White has been asked to deliver the plaque to Cllr. Hammond.

26.140 **War Memorial** - Council noted the update from the clerk. The clean has been signed off but some 'pinking' has occurred. This is a normal reaction and will only be short term. Re-carving and painting to commence

Highways Matters

26.141 **Partially Obstructed Footpath** – council noted this was reported by a parishioner, as being between St Arild's Road and Bertha's Field. Reported through FixMyStreet by the clerk and chased up with Highways for action.

26.142 **Damaged 30mph sign reported to Highways** – Council noted that replacement is scheduled for 23rd September as a lane-closure will need to be implemented.

Other Matters

26.143 Council noted the clerk submitted a report from the APM to The Dyddi for publication.

26.144 **Apparently disused dwelling house at Bertha's Field** – council noted this has been reported.

26.145 **Matters Arising – no spending decisions can be made**

- Creephole footpath hedgerow is overgrowing again. Clerk to contact Highways to get a full 2 metre width cut back.
- Clerk to research replacing Creephole dog-poo bin with a larger one and go ahead with purchase if financial regulations permit immediate purchase.
- Potholes reported by the clerk at Badminton Lane.

26.146 **Dates of next meeting**

7.30pm on Tuesday 1st September 2026

Meeting concluded at 8.15pm